



Part-Time Position

Department: Administrative / Programming

Location: Crossville, TN

Peg Broadcasting Crossville (WAEW/WCSV/WOWF/WPBX) is looking for an applicant to fill a **Part-Time Position**. This applicant(s) should possess strong communication skills, be committed to excellent customer service, have an extremely good work ethic, be a self-starter, and highly organized with the ability to work in a fast-paced environment and thrive both independently and in a team environment. This is a great opportunity to learn the Radio Broadcasting Industry.

Job Description includes these responsibilities but is not limited to the following:

Administrative

Answer and Route Telephone Calls • Interact with Public in a Friendly & Professional Manner • Distribute Prizes to Contest Winners • Office Paperwork • Update Social Media Presence

Programming

Board Operator • On Air Presence • Download and Load Network Commercial Inventory • Gather, Write & Produce Community Calendar, News, Obituaries and Weather Casts • Update Social Media Presence

Work Schedule

Part-Time Position • Afternoons, Evenings and Weekends • Averaging 20 Hours Per Week

Peg Broadcasting Offers

Competitive Compensation • Career Advancement • Recognition and Reward for Outstanding Performance

Here's how to submit your resume:

Mail: Peg Broadcasting LLC, Attention: Jobs, 961 Miller Avenue, Crossville, TN 38555.

eMail: jobs@pegbroadcasting.com / Subject Line: Part-Time Position

Peg Broadcasting LLC is an Equal Opportunity Employer.

Peg Broadcasting LLC • 961 Miller Avenue • Crossville, TN 38555
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